



GLOBAL NETWORK OF EVANGELISTS

GNE Collaborative Mission Project Manager Job Description

PURPOSE

To help plan, coordinate, and implement the goals of a GNE mass evangelistic collaborative mission. To execute agreed upon strategies for the mission and bring the mission to a successful conclusion.

PRIMARY RESPONSIBILITIES

1. Work with the lead evangelist to secure the invitation from the local churches.
2. Organize a written plan with the lead evangelist and inviting group with specific goals for the mission.
3. Organize local committees.
4. Create a budget with the lead evangelist and inviting group.
5. Create the timeline and project checklist.
6. Work with the lead evangelist and inviting group to determine the scope of the mission and number of collaborating evangelists.
7. Coordinate all mission activities.
8. Help lead evangelist and team to mobilize and train volunteers.
9. Coordinate all local training, Schools of Evangelism, and follow-up.
10. Work with GNE staff to launch Advance Groups as part of the follow-up.
11. Confirm and organize all affinity events.
12. Serve as the point person for all collaborators.
13. Work with the lead evangelist to secure necessary MOUs and contracts.
14. Secure all local vendors such as sound, staging, lights, and security.
15. Manage all logistics.
16. Arrange lodging for the evangelists and their teams.
17. Arrange all local transportation.
18. Work with the lead evangelist on the program.
19. Keep statistics on all events.
20. Help create evangelism teams in the city/country as part of the mission's ongoing legacy.